Risk Register

Additional HMO Licensing Consultation

As at: 08 September, 2025

									Gross		Current			Target							
Ref	Title	Risk Description	Opp / Threat	Cause	Consequence	Risk Treatment	Date Raised	Owner	P	I	P	I	Score	P	I	Comments	Control / Mitigation Description	Date Due	Action Status	% Progress	Action Owner
1	Insufficient evidence base	The consultation project does not provide sufficient evidence to support an approach for the future of the scheme or is undertaken in an unrealistic timeframe.	Opp and Threat	Lack of interest; insufficient marketing, promotion, inaccurate targeting of audience.	Consultation uneven, incomplete, insufficient for decision making process, suspend decision/ outcome	Reduce	01/09/25	Courtney Bennet	3	3	2	3	6	2	2		Deliver consultation through a clear plan with multiple engagement methods to reach a representative audience. Schedule within realistic timeframes, ensuring statutory periods are met. Monitor responses during consultation and adjust promotion to strengthen the evidence base.				
2	Recommendations not approved	The recommendation of the cabinet report to move forward with consultation are not approved.	Threat	Insufficient support from members to proceed with statutory consultation	The scheme will expire which will result in a reduction in resource to tackle HMOs in the city. This will then require funding from the Council base-budget	Reduce	01/09/25	Courtney Bennet	2	3	2	3	6	2	2		Review and implement appropriate consultation project and ensure requirements of legislation fulfilled.				
3	Legal challenge	A legal challenge to the proposals is put forward as a judicial review	Opp and Threat	Statutory requirements not met. Insufficient resources provided to fulfil requirements. Insufficient evidence base. Lack of wider consultation	Scheme will expire and result in a reduced service to tackle issues across the city as a whole	Accept	01/09/25	Courtney Bennet	3	3	2	2	4	2	2		Ensure that statutory requirements for proving the case for licensing of HMOs is robust and are met and that sufficient resources provided to undertake comprehensive consultation.				
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